icord Trainee Travel Award

DUE 28 OCT 2022

Terms of Reference & Instructions

Funding for ICORD's Trainee Travel Award is made available by the Rick Hansen Foundation. This fund is designed to support travel costs to conferences, meetings, courses, or workshops for ICORD trainees.

Eligibility

Full time research trainees (Masters, PhD, or Post-Doctoral Fellows) are eligible to apply for this travel award. Staff members are also encouraged to apply but preference may be given to trainees. The following eligibility criteria apply:

- applicants must be providing an oral or poster presentation at a national or international meeting or conference.
- applicants must be the first author on the accepted abstract.
- if attending a course or workshop, a justification for the impact of attendance on the applicant's training program must be provided.
- the applicant's primary supervisor must be an ICORD Principal Investigator or Investigator.

Applicants may not apply for new funding if they currently hold an ICORD Travel award or received an award in the previous competition.

Value of award

The award will support eligible travel costs to a maximum of $1000 for in-person events or $300 for virtual events. See UBC Policy on Travel and Related Expenses (www.universitycounsel.ubc.ca/policies/policy83.pdf) for eligible expenses.

Adjudication of applications

Applications will be reviewed by senior ICORD Administration to verify that the eligibility criteria have been met. Priority will be given to:

- applicants whose work is directly related to ICORD's Strategic Research Priorities (see below).
- applicants who have never previously received an ICORD Trainee Travel Award.
- applicants who have participated in ICORD events or other SCI community involvement* (e.g. monthly research seminar, ICORD Annual Research Meeting, ICORD trainee meetings, etc).

This priority system will only be invoked if the number of eligible applications exceeds the number of available awards. If applicants under consideration still have equal priority then a draw will be held to determine award allocation.

* A small number of awards will be heavily weighted on the applicant's ICORD participation.

Travel must take place within a time period of six months before or twelve months after the competition deadline date.

Reimbursement

Reimbursements will be provided upon submission of receipts and proof of attendance after the completion of travel. **Awards cannot be transferred to other travel.** Advances will not be issued. Contact Chandelle Coleman for reimbursement instructions (coleman@icord.org)

Upload completed application to
https://icord.org/fundingopportunities/trainee-travel-awards/
If you do not receive a confirmation email within two hours, please contact admin@icor.org

ICORD's Strategic Priorities

1. Accelerate the search for a SCI cure through a better understanding of SCI and the development of neuroprotective and neuroregenerative strategies.
2. Develop approaches for improving the quality life for people living with SCI through the development of innovative interventions and assistive technologies to improve mobility and function, minimize secondary complications of SCI, and improve overall health and participation.
3. Become a world leader in conducting clinical trials of SCI through the evaluation and translation of SCI therapeutic and rehabilitation strategies.

icord Trainee Travel Award Application

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Name: _____ Home Department: _____

Supervisor: _____ Program:

Masters ☐ PhD ☐ PDF ☐ Staff ☐ Resident ☐

Email address: _____ Phone: _____

Conference/Meeting/Workshop/Course Title:

_____

Location: _____ Dates of Attendance: _____ to _____

Title of Presentation: _____

_____

Authors: _____

How will your presentation at this event/participation in this course or workshop relate to ICORD's Strategic Priorities (see previous page)? max 1500 characters including punctuation & spaces

What impact will your participation in this event/course/workshop have on your training program? max 1500 characters including punctuation & spaces

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Please provide details of your ICORD participation: _____

Please attach:

1) A copy of your conference abstract, showing your ICORD affiliation (required if applying for conference travel).

2) A copy of the program, agenda, or official letter of acceptance to demonstrate acceptance of your abstract or participation in the course/workshop. If this is not available at the time of your submission, it must be provided with the reimbursement request (required).

3) Up to one additional page of information which you feel may be helpful to the adjudication panel (additional details about your ICORD participation, information about the conference, etc).

_____ _____

Trainee Signature Date

_____ _____

Supervisor Signature Date

SUPPORTED BY: Rick Hansen Foundation